

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 7:00 p.m.
November 12, 2024

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, November 12, 2024 at 7:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

https://www.youtube.com/channel/UC6Nqnwk_J-sFlxSaFkuVaA/live

The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

II. FLAG SALUTE

III. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a student matter for approximately 30 minutes at which time the Board expects to return to Public Session where action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call: Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

IV. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

V. SUPERINTENDENT’S REPORT

- Highlight: Readington Middle School - AMLE School of Distinction Award, Timothy Charleston, Principal

VI. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy. The Readington Board of Education operates through a committee structure. Committees discuss and vet all topics for Board action before they appear on the Board agenda for vote. The Board committees publicly report at our meeting about what they discussed prior to the Board vote, excluding any topics that are rendered confidential by law.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

VII. CORRESPONDENCE

- Email J.B. - Cell Phone Policy
- Email RTEA - Thank you

VIII. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01
Motion _____ 2nd _____
- 1.01 Motion to approve the Enrollment and Drill Reports October 2024.
(Attachment 1.01)

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes October 15, 2024.
- 2.02 Motion to approve the Executive Meeting Minutes October 15, 2024.

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

C. FINANCE/FACILITIES

Committee Report:

3. Motion to adopt 3.01 - 3.12
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **October 17, 2024 through November 13, 2024** for a total amount of **\$2,314,840.92**.
(Attachment 3.01)
- 3.02 Motion to approve **Travel Expenditures November 12, 2024** In the amount of **\$1,045.00**.
(Attachment 3.02)

- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **October 2024** for a total amount of **\$2,385,029.25**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for October 1, 2024 through October 31, 2024**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for October 1, 2024 through October 31, 2024**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS October 31, 2024 pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2024 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of October 31, 2024 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending October 31, 2024.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve a parental transportation contract not to exceed the amount of \$22,400.00 pending approval of the Executive County Superintendent for student #587836 for the 2024-2025 school year.
- 3.08 Motion to approve the Preschool Facilities Waiver for 2025-2026 per attachment.
(Attachment 3.08)
- 3.09 Motion to submit an amendment to the following 2024-2025 school year grant applications and acceptance of funds:

ESSA carry over from 2023-2024:
Title III: \$1,689.00
- 3.10 Motion to approve a Memorandum of Understanding Agreement for Reunification for the 2024-2025 school year.
(Attachment 3.10)
- 3.11 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2024-2025 school year.
(Attachment 3.11)
- 3.12 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3)

The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached.
(Attachment 3.12)

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

D. EDUCATION/TECHNOLOGY

Committee Report:

4. Motion to adopt 4.01 - 4.11

Motion _____ 2nd _____

4.01 Motion to adopt the following fundraisers for the 2024-2025 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Holland Brook School	Turkey Trot	HBS Student Activity Account
Readington Middle School	Barnes & Noble Book Fair	RMS Library Media Center
Readington Middle School	Showcase of Music	FPAC
Whitehouse School	WozFit for a Gaga Pit	WHS Student Activity Account

4.02 Motion to approve the following additional HSA fundraisers for the 2024-2025 school year:

DATE	SCHOOL	FUNDRAISER	DETAILS
January 2025	All	3D Printing Session	In-person
January/February 2025	All	Blankets	Online/in-person

4.03 Motion to adopt the following additional field trips for the 2024-2025 school year:

SCHOOL/GROUP/ GRADE	TRIP	LOCATION	APPROXIMATE COST TO PARENT
HBS/Grade 5	High Notes Elementary Festival – Dorney Park	Allentown PA	\$107.00
RMS/Grade 7	Mr. Cactus	Branchburg	\$3.00

4.04 Motion to approve the 2024-2025 Nursing Service Plan.
(Attachment 4.04)

4.05 Motion to approve the 2025-2026 Three-Year Preschool Program Plan and Annual Update.
(Attachment 4.05)

4.06 Motion to approve the Preschool Enrollment Projection for the 2025-2026 school year.
(Attachment 4.06)

4.07 Motion to approve the resolution of support from Readington Township Board of Education Authorizing the Sustainable Jersey for Schools Small Grant Application in the amount of \$2,000.00:

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and

WHEREAS, The Readington Township Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, Readington Township Board of Education is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, the Readington Township Board of Education has determined that Readington School District should apply for the aforementioned grant program, The Grant will help develop a traffic garden at Three Bridges School that is a miniaturized version of a real-life traffic environment designed for children to learn about traffic rules and road safety in a fun and interactive way;

THEREFORE, BE IT RESOLVED, the Readington Township Board of Education, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant for \$2,000.00.

- 4.08 Motion to approve and ratify the Out of District contract for student S-103 to attend Midland School, at a tuition rate of \$68,810.40 for the 2024-2025 school year.
- 4.09 Motion to approve Cross County Clinical & Educational Services, Inc. to provide bilingual evaluations, social history, psychological, educational, speech and language, for a fee of \$980.00 per evaluation. Translator/interpreter services shall be billed at \$100.00-250.00 per hour.
- 4.10 Motion to approve Rajeswari Muthuswamy, MD, Center for Behavioral Health MD PA, to provide neuropsychiatric evaluation or neurodevelopmental evaluation for \$575.00 and \$675.00 respectively.
- 4.11 Motion to ratify and approve First Children Services, to provide home instruction for student ID#236029, at a rate of \$70 per hour, \$10 per day travel, for 5 hours per week, from October 23, 2024 through November 14, 2024.

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
 Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

E. PERSONNEL

Committee Report:

- 5. Motion to adopt 5.01 - 5.14
 Motion _____ 2nd _____
- 5.01 Motion to accept the Superintendent’s recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Driver for the 2024-2025 school year, paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Amanda Sopko	Substitute Teacher/Aide
Stefanie Parmese	Substitute Teacher/Aide
Lorelei Scotto	Substitute Teacher/Aide
Michelle Amoia	Substitute Teacher/Aide
Craig Erkkila	Substitute Teacher/Aide
Kristen Priolo	Substitute Teacher/Aide
Matthew Gilmurray	Substitute Teacher/Aide
Michele Soriano	Substitute Teacher/Aide
Todd Helriegel	Substitute Teacher/Aide
Josephine Serafyn	Substitute Teacher/Aide

Sheren Rshwan	Substitute Aide
Raychel Naccarato	Substitute Teacher/Aide
Sherry Colliar	Substitute Teacher/Aide
Kristin McHale	Substitute Teacher/Aide/Secretary
Sonika Jain	Substitute Teacher/Aide
Heather Boyce	Substitute Aide/Secretary

5.02 Motion to ratify and accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Katazyna Pinto	Aide/Special Education/ Preschool (WHS) New Position	\$23.12/hr. Aide NC Step 15	10/28/2024 - 06/30/2025
John Ryniewicz	Cafeteria Aide (HBS) 40-02-D3/bad	\$4,633.60 Cafe Aide Step 1	09/05/2024 - 06/30/2025
Aidan Harris	Bus Aide/Preschool (TBS) New Position	\$25.00/hr.	10/16/2024 - 06/30/2025
Kimberly Pfauth	Bus Aide/Preschool (TBS) New Position	\$25.00/hr.	10/16/2024 - 06/30/2025
Keri Morabito	Bus Aide/Preschool (WHS) New Position	\$25.00/hr.	10/16/2024 - 06/30/2025
Fei Gao	Bus Aide/Preschool (GPA) New Position	\$25.00/hr.	10/16/2024 - 06/30/2025
Mei Liu	Bus Aide/Preschool (WHP) New Position	\$25.00/hr.	10/16/2024 - 06/30/2025

5.03 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Miguelina Rodriguez	Bus Driver (Transp) 80-06-D6/anw	\$28.75/hr. Bus Driver Step 8	11/13/2024 - 06/30/2025
Robert Mikita	Bus Driver (Transp) 80-06-D6/bac	\$31.75/hr. Bus Driver Step 11	11/13/2024 - 06/30/2025
Maureen Carroll	Bus Aide/Preschool	\$25.00/hr.	11/13/2024 - 06/30/2025

	(WHP) New Position		
Krista Pachuta	LTS Teacher/Special Education (RMS) 20-01-D2/ais	\$65,460.00 MA Step 4 (prorated)	12/13/2024 - 06/30/2025
Christina Lilly	LTS Teacher/LA (RMS) 20-01-D2/afc	Sub rate for the first 20 days, \$64,460.00 MA Step 1 per diem rate thereafter (prorated)	12/02/22024 - 06/30/2025

5.04 **WHEREAS**, an employee whose name is on file in the Superintendent’s Office has been employed by the Readington Township Board of Education as a bus driver; and

WHEREAS, this individual’s employment contract specifies that his employment may be terminated upon fifteen (15) days notice from October 28, 2024; and

WHEREAS, the Superintendent believes that it is no longer in the Board’s best interest to continue to employ the bus driver referenced above;

NOW THEREFORE, BE IT RESOLVED, that, based on the Superintendent’s recommendation, the board hereby terminates the employment of this employee in accordance with the fifteen (15) day notice provision specified in his employment contract; and

BE IT FURTHER RESOLVED, that the bus driver shall not be required to continue to perform his duties during the period between the giving of notice and the date of termination of employment thereunder; and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator shall provide the employee with notice of the Board’s action as set forth in this Resolution forthwith.

5.05 Motion to amend motion 5.10 from the September 10, 2024, agenda as follows:

ADVISOR	CLUB	STIPEND
From: Jennifer Heller To: Erica Applegate	Student Council	\$1,755.00 (prorated)

5.06 Motion to amend motion 5.12 from the July 23, 2024 agenda as follows:

STAFF MEMBER	STIPEND POSITION
From: David deVelder To: Adam Lillia	Assistant Wrestling Coach

5.07 Motion to approve the following mentor for the 2024-2025 school year:

STAFF MEMBER	SCHOOL	POSITION	MENTOR
Alexander Bors	Three Bridges School	PE/Health Teacher	Tiffany Barca

5.08 Motion to approve Coleen Ogden as Summer Enrichment Coordinator for the Summer of 2025 at a stipend of \$4,000.00.

5.09 Motion to approve and ratify Helena Coelho as an afternoon bus aide for student S-093 not to exceed 5 hours per week.

- 5.10 Motion to ratify and approve Jennifer Rourke to provide mutli-sensory reading instruction for student, S-280, for 30 minutes a week, from October 28, 2024 through December 23, 2024, at the contractual rate.
- 5.11 Motion to ratify and approve Nancy Hill, as a chaperone for the gaming club and art club, for student #141028 and student #214630 from October through June, not to exceed 10 hours at the contractual rate.
- 5.12 Motion to ratify and accept the Superintendent’s recommendation and approve special skills stipend of \$1,000.00 for Jeanne Dombrowski who is assigned to self-contained autism or BD programs, or who provide extraordinary services as defined by the RTEA agreement set forth in an IEP for the 2024-2025 school year.
- 5.13 Motion to accept the Superintendent’s recommendation and approve Jessica Richter as club advisor for the Audio Technician of the Spring Musical Club for the 2024-2025 school year at the contractual rate.
- 5.14 Motion to accept the Superintendent’s recommendation and approve the following resignation:

NAME	POSITION	EFFECTIVE DATE
Phoebe Stedman	LTS Teacher/Special Education (RMS) 20-01-D2/ahs 20-01-D2/ais	January 3, 2024

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

F. COMMUNICATION

Committee Report:

- 6. Motion to adopt 6.01 - 6.02
Motion _____ 2nd _____
- 6.01 Motion to accept the Superintendent’s recommendation and adopt the following policies for second reading: (Attachment 6.01)
 - Policy 3160 – Physical Examination
 - Policy 4160 – Physical Examination
 - Policy 5337 – Service Animals
 - Policy 8420 – Emergency and Crisis Situations
- 6.02 Motion to accept the Superintendent’s recommendation and adopt the following policy for first reading: (Attachment 6.02)
 - Policy 5350 – Student Suicide Prevention

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

IX. UNFINISHED BUSINESS

X. NEW BUSINESS FROM BOARD

- [Referendum](#) Public Session at Holland Brook School on December 3, 2024.
- NJSBA Workshop

XI. OPEN TO THE PUBLIC

XII. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIBs and legal matters for approximately 60 minutes at which time the Board expects to return to Public Session where action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call: Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

XIII. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:
Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

XIV. ADJOURNMENT

Motion to adjourn at:
Motion _____ 2nd _____

Roll Call:
Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____